

Questions re: the 2017 Family Violence Option Request for Proposals

1. Do you want to see an 11 month budget for the \$204 or a projected 12 month Budget for \$204k or; if this is an 11 month budget and we Include items like the computer software set up, etc. that could be some startup costs that would not need to be repeated, I'm assuming?

A.: The budget should reflect the 12 month contract and program schedule. Startup costs are not included in this funding.

2. I attended the mandatory FVO training session yesterday and I just wanted to send a quick follow-up request for the FTP login and password for NCADD-NJ. We are familiar with the FTP protocol, but would like to begin testing the upload process now. If you could please have created a login and password for our agency and let us know the information I would greatly appreciate it.
3. I was in attendance and I would like to request a copy of the PowerPoint and access to the FTP.
4. Good Afternoon my organization would like the slides from today, and the submission link.

A: Information regarding your agency's username and password to access your folder on the DHS/DFD Contracts File Transfer Protocol will be provided by DFD, *per agency*.

5. The Attachment list on page 7 doesn't match the checklist in Attachment I. On the checklist it asks for an annual report and Affirmative Action policy but on the Page 7 that is not listed. Would you just like us to include whatever is on the checklist?

A: Please include the list of required attachments and the items listed on the RFP Checklist along with your proposal narrative and Annex B, using the FVO RFP formatting specifications.

6. The link to Attachment E looks exactly like Attachment D: Source disclosure form. I think the Pay to Play is a different form. However, are we correct that Attachment E: Pay to Play, etc. is really only for the for profit applicant?

A: Yes. On January 13, 2008, P.L.2007, c.304 was signed into law by Governor Corzine to clarify that the pay-to-play disclosure laws do not apply to nonprofit entities.

7. Would the CWAs have space for risk assessors to meet with clients and conduct the assessments directly at that location?

A: We do not have the room specifications for these locations.

8. Would CWAs have the technology and capability to help a client set up a video conferencing risk assessment? We don't want to assume yes!

A: We do not have a list of the technological capabilities of each of the CWA or MWA agencies.

9. Do you have a version of the Budget Information Summary (Attachments G1-G4) in an editable format? Our finance person has not seen this form before and I could not locate it on your website.

A: The Budget forms for the 2017 Family Violence Option RFP on the New Jersey DHS website can be accessed within the RFP document on the following link:

<http://www.state.nj.us/humanservices/providers/grants/rfprfi/index.html>

10. Could DFD provide a complete list of CWA and MWA offices and their addresses? (The DFD website only lists 1 office per county and mentions 2 "field offices" but no addresses for them.)

A: No. The New Jersey County Welfare Agencies and Boards of Social Services are listed on the DFD website.

11. Approximately how long does it take to complete 1 risk assessment?

A: There is no prescribed amount of time for completing an individual assessment; however, the RFP states (pgs.3-4) that: "The Applicant must demonstrate the capability for providing services within 72 hours from the date of referral. "

12. Can a description of WFNJ waivers be provided?

A: For the purposes of this initiative, the standards for federally recognized waivers for the Work First New Jersey program are described on pages 2 and 3 of the 2017 Family Violence Option RFP document.

13. Our organization is currently approved at an 11% G & A rate with all DFD and DCF contracts. Should we do 11% in our budget proposal?

A: Please follow the specifications for General and Administrative expenses provided on page 6 of the 2017 Family Violence Option RFP document under the section **Budget Narrative**.